

## SCHOLARSHIP REVIEWER TIPS

- Please read a few scholarship applications before you start scoring for the first time.
- It is best to review the entire scholarship application to familiarize yourself with the applicant before you get started scoring. This way, you will get a full picture of this student and who they are.
- Take the student's entire application into consideration when scoring. If they wrote that they were involved in something in their essays, then include that in the score you give them on the activities section.
- It's helpful to score each application with a fresh perspective, so if time allows, try to score five applications at a time with a brief pause in between batches. Doing so will allow you to stay consistent throughout the scoring process.
- You can log out and back into the system as many times as you would like until you are finished scoring. You do not have to read and score all of the applications at once. You can even go back and edit scores. Make sure to save your progress before you log out!
- You have until 11:59 pm on Monday, January 30, 2023 to score applications.
- You are welcome to email Sherah Robinson ([robinsonsl@lisd.net](mailto:robinsonsl@lisd.net)) to let her know when you are finished scoring. There is NOT a final way to submit your scores to LEF. The system will save all of your scores as you go.
- Please use Chrome, Firefox or another modern browser. Internet Explorer is **not** supported, and you will receive an error.