



How to Write a LEF Grant



Lewisville ISD Education Foundation



What is LEF?

The Lewisville ISD Education Foundation (LEF) was created 33 years ago to support LISD students and teachers.

The Foundation's purpose is to support excellence in education by establishing and distributing supplemental funds for enrichment purposes in designated program areas not otherwise funded by LISD. Funding does not replace or alter use of funds from traditional tax-based sources.

Grant Awards to Teachers

2007 - \$ 35,970
2008 - \$ 29,871
2009 - \$ 44,190
2010 - \$ 60,398
2011 - \$ 96,353
2012 - \$ 87,700
2013 - \$104,385
2014 - \$107,295
2015 - \$110,602
2016 - \$ 86,525
2017 - \$ 90,170
2018 - \$ 92,780
2019 - \$100,430
2020 - \$102,988
2021 - \$104,100
2022 - \$100,000
2023 - \$103,560



Special thanks for funds made available through the LISD Employee Giving Campaign.

The LEF Board of Directors is continually looking to increase the available grant funds each year from outside sources.

General Information



- lisdef.com/what-we-do/teacher-programs
- May 23, 2024 is the deadline for grants for the 2024-25 school year.
- Grants are awarded **up to \$2,500.**
- Team Grants are awarded at the higher end.
- Grants are usually announced the 3rd week of the 2024-25 school year.



Who Can Apply?



Any professional personnel working directly with children, including teachers, counselors, librarians, and nurses.



Complete Your Online Application ~No Pencil Necessary~



www.lisdef.com

Application Form

- <https://lef.eformsolutions.com/lef/grants>
- Create an account

The screenshot displays the website for the Lewisville ISD Education Foundation (lef). The header includes the lef logo, the phone number (469) 948-2022, and the tagline "Changing Children's Lives". Social media icons for email, Facebook, Twitter, YouTube, Instagram, and Google+ are in the top right. Navigation buttons for "AT-A-GLANCE", "SUPPORT STUDENTS", and "APPLY" are also present. A dark purple navigation bar contains links for "ABOUT", "WAYS TO GIVE", "SUCCESS STORIES", "STUDENT PROGRAMS", "TEACHER PROGRAMS", "EVENTS", "NEWS", and "CONTACT".

The main content area features a login form with the following elements:

- A "Login" button in the top right corner.
- Links for "Support" and "Online Help" below the login button.
- A "Username" label above a text input field containing the placeholder "Enter username".
- A "Password" label above a text input field containing the placeholder "Password".
- A "Login" button below the password field.
- Links for "If you are not a registered user and wish to register, click here." and "Forgot your password?" below the login button.

At the bottom of the page, the copyright notice reads: "© 2006 - 2019 Electronic Form Solutions, LLC - All rights reserved. v4.0.20190130".

Choose Your Document

- Select: Teacher Grant Application
- Start your application

lef
LEWISVILLE ISD EDUCATION
FOUNDATION

(469) 948-2022

Changing Children's Lives

AT-A-GLANCE SUPPORT STUDENTS APPLY

ABOUT WAYS TO GIVE SUCCESS STORIES STUDENT PROGRAMS TEACHER PROGRAMS EVENTS NEWS CONTACT

Forms Admin Online Help Logout
(Logged in as sherah_robinson@hotmail.com)

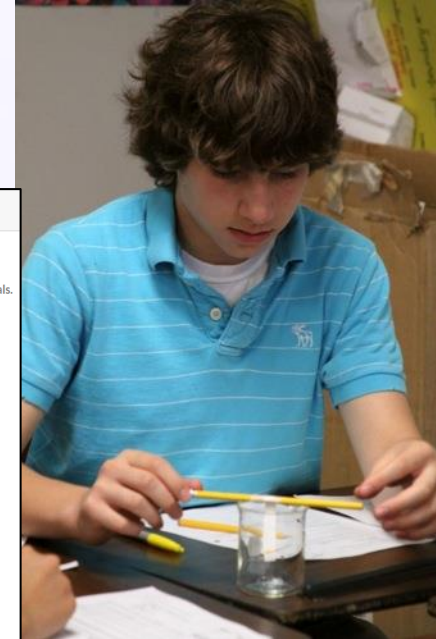
Please select one of the following forms:

- [Campus Excellence Grant Application: Principals/Curriculum Supervisors](#)
- [Fellowship Application: Professional and Paraprofessional Staff Pursuing Higher Education](#)
- [Teacher Grant Application: Teachers, Counselors, Librarians or Nurses Working Directly With Children](#)

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Format of the Application

You just type in the provided boxes and save.



Teacher Grant Application Sections [?]

- Teacher Grant Criteria
- General Information
- Team Members
- Project Information
- Project Budget

Status: Not Submitted

Teacher Grant Criteria

Who Can Apply: Any professional personnel working directly with children, including teachers, counselors, librarians and nurses.

Eligible Projects: A Teacher/Classroom Grant is for projects that enhance and augment educational opportunities for students and teachers in the Lewisville Independent School District. Grants should have creative teaching approaches and be innovative projects with the hope that the best will serve as pilot projects for broader implementation. In addition, they should reflect the Lewisville ISD Core Beliefs, Vision, Mission and Goals.

There are some items the foundation typically does not fund. There are always exceptions to truly innovative grants, but traditionally these items will not be funded:

- food/snack items
- giveaways, prizes
- fundraisers (to raise more funds for a program)
- field trips
- substitute teacher fees
- teacher training
- teacher travel
- teacher travel
- professional development
- after school clubs not incorporated within curriculum
- animals
- extra-curricular activities

Award Range: Up to \$2,500

Application Open: March 1, 2024 until May 23, 2024 at 11:59 pm

IMPORTANT: If you are awarded a Teacher Grant, the donor will present it to you at the beginning of the 2024-25 school year during a surprise presentation.

Click the **SAVE** button to go to the next page. When you have finished your application, don't forget to press the **SUBMIT** button.

Please note that all grants will be reviewed by appropriate LISD departments to ensure compliance with existing purchasing, IT, and curriculum policies and procedures.

**If you move to a different campus or out of district prior to receiving the grant, your grant request will be nullified. It will not be awarded to you, it will not transfer with you to your new location and it will not be awarded to the school or department you left.*

In order to honor our donors, please email Sherah Robinson (robinsons1@lisd.net) to let her know that you have moved.

Criteria Confirmation:

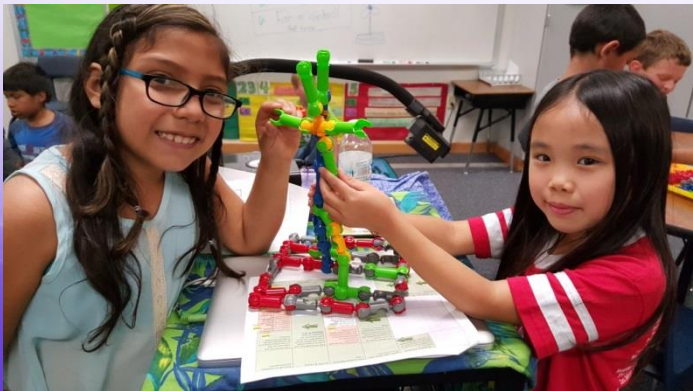
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Helpful Hints

- **Think outside the box!**
- You can save and go back to your work at anytime until May 23rd.
- LEF suggests you write your information in Word then correct it before you copy and paste it into the provided boxes. This allows for you to spell check first in Word.
- Think of purchasing items with multiple purposes to use inside your room or across disciplines.



1.2.3. Grant Writing Time

- Project Title:
 - Pick something that will grab the interest of the reviewers and demonstrate student impact.
- Explanation of the needs this project will meet.
- List the major objectives for this project:
 - LISD Core Beliefs, Vision, Mission and Goals
 - Observable and Measurable
 - Engaging, Innovative Experiences
- Describe the project
 - Examples of project usage



1.2.3. Grant Writing Time



- How will this engage students and improve their achievements?
- Is it a short term or long term project? Explain why the project would not continue.
- Evaluation - how will you evaluate if your objectives have been met?
- Describe how your project will be collaborative, how it will be shared, how it will make a difference at your campus.
- **Discuss your grant idea with your principal before submitting to see how it reflects LISD mission and goals.**

1.2.3. Grant Writing Time

- How will you communicate your success to your campus, community and LEF?
- Budget
 - Note the item quantity, item cost, total cost
 - Any discount should be noted in the budget area
 - Add shipping charges here
 - No additional funds are available if costs increase
 - LISD purchasing processes and procedures **must** be followed. This includes all technology required accessories, i.e. Apple Care

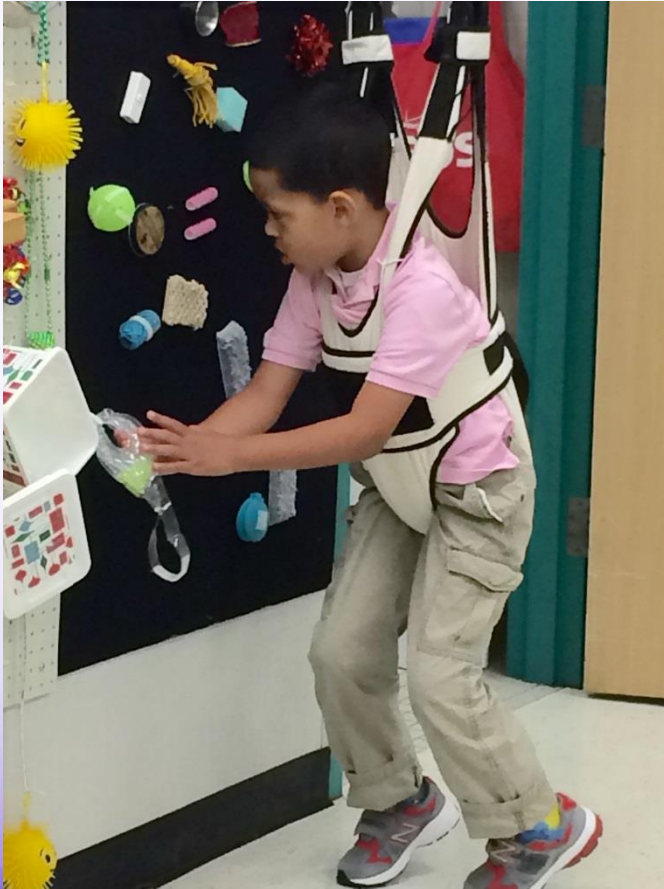


What Do Reviewers Look For?

- LEF community reviewers will be focusing on grants that enhance a student's learning experience around the District's Mission and Goals - available on the LISD website.
- Reviewers will be looking for the following:
 - How your request will enhance student learning.
 - Does your request integrate learning across disciplines- i.e. Social Studies with Language Arts.
 - For technology requests - What is the academic need and how will students and their teacher interact using this technology.
 - Is this a new way to engage your students, will it excite your students into wanting to engage in their learning?
 - What are your expected outcomes.



What Can You Apply For ?

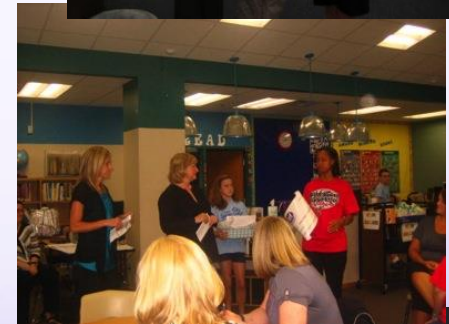


- Because monies are not available to fund all requests, LEF policy only allows us to fund programs and equipment that will directly benefit LISD students.
- LEF does not fund any requests that are covered by LISD tax dollars.
- **Sorry! No parties, food, prizes, animals, field trips, fundraisers, teacher travel, teacher training, professional development or extracurricular activities.**

Final Helpful Hints

- Use your imagination. What do you need to help you inspire and engage your students to excel to their fullest potential?
- Think of the results from the project. How will they benefit your students now and in the future?
- **Spell out acronyms!** Not all grant readers will know what LEP or IEP mean.
- Don't forget you can apply as a team or individually.
- If you are awarded a grant, you will be expected to complete a Project Evaluation online by the last day of school the current funding year. Recipients who do not provide an evaluation will not be eligible for future grants.

Have Fun & Good Luck!



LEF Contact

For Grant Questions:

Program Coordinator - Sherah Robinson - robinsonsl@lisd.net - 469-948-2020

